

**ADOPTION OPTIONS, CHECKLIST OF HOME STUDY FORMS**  
**SINGLE ADOPTIVE APPLICANT RESIDING IN VIRGINIA**

- \_\_\_\_\_ **Adoption Application**
- \_\_\_\_\_ **Adoption Questionnaire**
- \_\_\_\_\_ **Agency's Financial/ Fee Agreement for Services**
- \_\_\_\_\_ **Applicant's Permission to Release Home Study**
- \_\_\_\_\_ **Applicant's Medical Report**
- \_\_\_\_\_ **Child's Medical Report**
- \_\_\_\_\_ **Employment Verification from Employer**

**Four written personal references: These names must be provided to the Agency before home study begins, so written references can be requested.**

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_ 4. \_\_\_\_\_

- \_\_\_\_\_ **Birth Certificate**
- \_\_\_\_\_ **Final Order of Adoption (If Child is Adopted)**  
**New Birth Certificate**
- \_\_\_\_\_ **Divorce Decree (If Applicable)**
- \_\_\_\_\_ **Birth Certificate for Child in Home**
- \_\_\_\_\_ **Teacher's Questionnaire for Child In Home**
- \_\_\_\_\_ **Confidentiality Statement**
- \_\_\_\_\_ **Financial Statement**
- \_\_\_\_\_ **Past 3 Years 1040 (Front Page Only)**
- \_\_\_\_\_ **Interstate Compact Acknowledgement**
- \_\_\_\_\_ **Driving History Record**
- \_\_\_\_\_ **Driving history from other states: \_\_\_\_\_**
- \_\_\_\_\_ **Copy of Your Drivers License- Front and Back**
- \_\_\_\_\_ **Auto Insurance**

- \_\_\_\_\_ **Virginia State Police Clearance**
- \_\_\_\_\_ **FBI Clearance**
- \_\_\_\_\_ **Virginia Child Protection Services Clearance**
- \_\_\_\_\_ **Release of Criminal History Form**
- \_\_\_\_\_ **Sworn Disclosure Statement**
- \_\_\_\_\_ **Daily Schedule – Provide this Schedule**
- \_\_\_\_\_ **Emergency Preparedness and Response Plan**
- \_\_\_\_\_ **Firearms possession statement**
- \_\_\_\_\_ **Corporal Punishment Statement**
- \_\_\_\_\_ **Home Environment Safety Checklist**
- \_\_\_\_\_ **Authorization to Release Information Form**
- \_\_\_\_\_ **Training in the Core Competencies for Adoptive Parents**
- \_\_\_\_\_ **Disclosure Form**
- \_\_\_\_\_ **Guardianship Form**
- \_\_\_\_\_ **Pets – Proof of Updated Rabies Shots**
- \_\_\_\_\_ **HIPPA/EMAIL Privacy Practices Form Signed By Applicant**
- \_\_\_\_\_ **Virginia Residency Form Signed By Applicant**
- \_\_\_\_\_ **Passport Number: for International Adoption**
- \_\_\_\_\_ **Adoption Training for Hague Countries (International Adoptions)**
- \_\_\_\_\_ **Immigration - NBC – Authorization Form Signed By Applicant**
- \_\_\_\_\_ **CPS clearance from Other States**
- \_\_\_\_\_ **States: \_\_\_\_\_**
- \_\_\_\_\_ **CPS Clearance from Other Countries:**
- \_\_\_\_\_ **Countries: \_\_\_\_\_**