



Jewish Social Service Agency

JOB SEARCH RESOURCE LIST

(June 2014)

JSSA does not endorse or support any organizations or websites included in this resource list. Information may change as to time/dates and we suggest reviewing websites or calling contacts to re-confirm information

Career Coaching

Judith S. Smith, M.S., RCC. Director
The Center for Planned Change

jsmith@plannedchange.com; www.plannedchange.com

(0) 301-990-9072 © 301-335-1171

Wendy Morris, M.A.

Career Coach

careercoachwm@gmail.com

202-810-3667

Roberta Greenstein, MA

Charm City Coach

Roberta@charmcitycoach.com; www.charmcitycoach.com

443-831-7122

Job Search Clubs & Meetings

[NOTE: those which are faith-based are non-sectarian and/or are open to all]

Beltway Job Search Partners

TEQ Corner Building

1616 Anderson Road

McLean, VA 22102

<http://www.beltwayjobsearchpartners.org/>

<http://www.meetup.com/Beltway-Job-Search-Partners/>

MAIN CONTACT: Robert Brandau robert@increasing-revenue.com

(Most Saturday mornings from 8:45am to 12 noon; must pre-register on meetup.com)

Business Executives Networking Group (BENG)

<http://www.igroups.com/members/wwwcpengroup>

Business Executives Networking Group "BENG is a nonprofit organization providing mid to senior level professionals seeking employment, with a forum to facilitate their job search and enhance their networking skills. **NEW Group starting Oct. 9, 2013 in Northern VA**

<http://www.igroups.com/members/wwwcpengroup/cal/VIEW+2013+Oct+9+1:30PM#1:30PM>

Holy Trinity Catholic Church

Job Seeker Support Group

Peter Faber Room

3513 N Street, NW

Washington, DC 20007

202-337-2840

<http://www.holytrinitydc.org/parishlife/jobseekers>

MAIN CONTACT: Joe Ryan joeryan3@verizon.net

(every Monday evening from 7:00pm to 9:00pm)

Career Network Ministry

McLean Bible Church (Tyson's Campus)

8925 Leesburg Pike

Vienna, VA 22182

<http://www.meetup.com/mbc-cnm/>

MAIN CONTACT: Bob Korzeniewski bobkorzo@gmail.com

(every Tuesday evening from 6:30pm to 9:30pm)

Bridgepoint Transitions

Vienna Presbyterian Church

124 Park Street, NE

Vienna, VA 22180

703-938-9050

<http://www.bridgepointconnections.org>

MAIN CONTACT: Phil Kratovil phil.kratovil@viennapres.org

(meets first & third Wednesday of the month from 7:00pm to 9:00pm)

Christians Are Networking (CAN Meeting)

St. Martin De Porres Senior Center

4650 Taney Avenue

Alexandria, VA 22304

703-683-7704 or 703-830-5467

http://www.cdda.net/programs_jobs.php

MAIN CONTACT: Elizabeth Lucas 703-801-5259 elizabeth22305@verizon.net

(every Thursday evening from 7:00pm to 9:00pm)

Metro DC Job Hunters Group (Heather Rosen)

<http://www.meetup.com/DC-JobHunters-Group/>

Networking Events

Beltway Networking [summary of area events/meetings]

<http://www.beltwaynetworking.com/?q=node/151>

"THE THIRD TUESDAY" of each month :

BlackFinn American Saloon

4901 Fairmont Avenue

Bethesda, MD 20814

301-951-5681

<http://www.3rdtuesdays.com/bethesda-md> [must register online to attend]

Jennifer Schaus & Associates

<http://www.jenniferschaus.com>

Government Contractors - Culture & Networking at The Kennedy Center

(5:30-7:30pm, *3rd Thursdays*)

Date: Monthly Event - Third Thursday of every month: 5:30 PM to 7:30 PM (ET)

Location: Kennedy Center

Foyer Level- Millennium Stage Area

MAIN CONTACT: Jennifer Schaus jschaus@jenniferschaus.com

McCarthy & Company (ExecuNet)

Executive Coaching and Career Development

4201 South 32nd Road

Arlington, VA 22206

tel: 703-671-4300

http://www.careertran.com/mccarthycompany_execunet_net.htm [see small fee for non-members]

Meetings in Downtown DC near Metro Center: Offices of VOA, 1-4pm; 722 12th Street, Suite 100

MAIN CONTACT: Peter R. McCarthy mccarthy@careertran.com

(several events each month; **Must pre-register**)

Network After Work-Washington DC

<http://washingtondc.networkafterwork.com/Washington%20dc/index.htm>

Also see Washington Network Group under Networking

Employer Research

www.linkedin.com Worldwide company profiles; see JSSA/ECS website for timing of FREE monthly workshops for Beginner & Intermediate level users of LinkedIn

<http://www.glassdoor.com/index.htm> Find jobs and see company salaries, reviews, and interviews – all posted anonymously by employees

<http://www.vault.com/wps/portal/usa> One of the best overall sites to conduct deep background research about specific companies, industries, internships and wide-ranging career advice categories.

Newsletters, Publications & Blog sites

Jim Weinstein – Life Coach

<http://www.dclifeconsultant.com/blog/>

Brad Traverse: **(paid subscription required)**

<http://www.bradtraverse.com/>

CEO Update - Association Executive Job Listings: **(subscription required)**

<http://www.ceoupdate.com/>

The Hill Newspaper

<http://thehill.com/employment/>

Roll Call Jobs

<http://www.rcjobs.com/>

Influence Magazine

<http://www.influence.biz/>

Washington Business Journal

<http://www2.bizjournals.com/washington/jobs>

Bisnow

<http://www.bisnow.com/subscribe.php>

Potomac Tech Wire

<http://www.potomactechwire.com/> to sign up

Jobwonk (a service of DC LinkTank): job listings for public affairs, research, and advocacy

<http://www.jobwonk.com>

Networking Organizations

Washington Network Group

<http://www.washingtonnetworkgroup.com> Networking Links in Greater Washington Region- excellent summary of leading public and private sector organizational networks

WIT – Women in Technology

<http://www.womenintechology.org>

In addition to monthly meetings (fee), holds monthly “Meet the Company” meetings, and career workshops.

40Plus of Greater Washington

1718 P Street, NW Suite T-2

Washington, DC 20036 202-387-1582

<http://www.40plus-dc.org/>

40Plus weekly meetings for job seekers:

<http://40plus-dc.org/40plus-monday-speakers>

40Plus blog for local job seekers:

<http://40plusdc.wordpress.com/>

The Transition Network

<http://www.encore.org/find/resources/transition-network039s-1>

DC Connections - Monthly DC Area Networking Events

<http://www.dconnections.com/>

Network After Work - Washington DC

<http://washingtondc.networkafterwork.com/washington%20dc/index.htm>

Northern Virginia Technology Council

<http://www.nvtc.org/index.php>

Women in Government Relations

<http://www.wgr.org/>

Selected Staffing Agencies in metroDC Area

Action Steps:

- Visit and register on their websites
- Review LinkedIn company profile

4StaffLLC

Advantage Professionals

Beale Personnel

Careers in Nonprofits

CFSMcGladrey

City Staff

ConTemporaries

Employ-R Solutions

FlexProfessionals

Jones Networking

Medix

Key Staffing Solutions

Medix

Micromanos

Noblis

NRI Accounting Resources

Professionals for Nonprofits

Prometheus Healthcare

ROCS

Rolyn Companies, Inc.

Rose Financial Services LLC

SNI Companies

SPS Consulting

Staffing Advisors

TRAK Services

Ultimate Staffing

State & Local Agency Support Services

State of Maryland's Professional Outplacement Assistance Center ("POAC") in Columbia, MD

Anyone - including DC and VA residents - can access POAC

<http://www.dllr.state.md.us/poac/> 301-362-1646

2 classes recommended as excellent to take: "Jump Start (2 day course) - REQUIRED to utilize any other POAC classes or resources. (1st day on networking / 2nd on resume writing.

Montgomery County Office of Human Resources- Job Club

joe.heiney-gonzales@montgomerycountymd.gov (to sign up to receive weekly job postings)

MontgomeryWorks. Learn about job seeker services available at the County's One Stop Career Center locations

<http://www.montgomeryworks.com/index.asp> to use the **JOB SEEKER** services

Maryland State Department of Education, Division of Rehabilitation Services

<http://www.dors.state.md.us/DORS/AboutDORS/employment/>

Virginia Employment Commission

<http://www.vec.virginia.gov/vecportal/seeker/index.cfm>

Virginia Department for Aging & Rehabilitative Services

<http://www.vadrs.org/>

Washington, DC Department on Disability Services, RSA Supported Employment

<http://dds.dc.gov/node/747982>

Computer Training & Skill-Building

Computer classes including MS Office and Email classes at DC Public Library, Martin Luther King Main Branch on Saturdays. Schedule: (<http://dclibrary.org/services/computer>) Walk-in (Seats will be filled on a first-come, space available basis.)

Computer C.O.R.E. provides six-month computer training program for low-income persons.

<http://computercore.org>

Free use of computers:

- Montgomery County Libraries: up to one hour per day per branch, closest Wheaton, Georgia and Arcola.
- Montgomery Works: up to 1 ½ hours per day per branch, closest Wheaton Mall, South Office Building. Also free do it yourself tutorials on typing, etc. Check with information desk for all the resources at Montgomery works.
- Free basic computer classes:
Montgomery country Charles W. Gilchrist Center for Cultural Diversity. Four different sites. Wheaton Library, 240-777-4950
- Online: <http://www.ctdlc.org/remediation/indexComputer.html>
http://www.ehow.com/videos-on_5682_learn-basic-computer-skills.html
<http://www.gcflearnfree.org/computers>

YouTube Self-directed Training:

Excel: http://www.youtube.com/results?search_query=excel+tutorial+for+beginners&aq=4&oq=excel

Word: http://www.youtube.com/results?search_query=word+tutorial+for+beginners&aq=0

Access: http://www.youtube.com/results?search_query=access+tutorial+for+beginners&aq=f

Powerpoint: http://www.youtube.com/results?search_query=powerpoint+tutorial+for+beginners+2007&aq=1&oq=PowerPoint+tutorial+for+beginners

Publisher: http://www.youtube.com/results?search_query=Publisher+tutorial+for+beginners+2007&aq=f

Database: http://www.youtube.com/results?search_query=database+tutorial+for+beginners&aq=1&oq=Database+tutorial

MicroSoft

office: http://www.youtube.com/results?search_query=microsoft+tutorial+for+beginners&aq=0&oq=MicroSoft+tutorial+

Photoshop: http://www.youtube.com/results?search_query=tutorial+photoshop&aq=0&oq=tutorial+

Employment Services for Individuals with Disabilities

JSSA Supported Employment Services

<http://www.jssa.org/services/employmentcareer/supported>

Maryland State Department of Education, Division of Rehabilitation Services

<http://www.dors.state.md.us/DORS/AboutDORS/employment/>

Virginia Department for Aging & Rehabilitative Services

<http://www.vadrs.org/>

Washington, DC Department on Disability Services, RSA Supported Employment

<http://dds.dc.gov/node/747982>

Job Enable

<http://jobenable.com>

Ability Links

<http://www.abilitylinks.org/homepage.aspx>

National Business Disability Council

<http://www.nbdc.com/index.aspx>

Recruit Ability

<http://www.disabledperson.com/recruitability.asp>

Hire Disability Solutions

<http://www.hireds.com>

National Council for Support of Disability Issues

<http://www.peoplresources.org/employment/employment.htm>

Disaboom

<http://www.disaboomjobs.com>

Job Access

<http://www.jobaccess.org>

Craigslist

www.craigslist.org – see special instructions below

(on the right, select city; on left, see empty box below “search craigslist”; type in empty box – highlight for persons with disabilities; select “job” in drop down box below; hit arrow to search for jobs)

EARNWorks

www.earnworks.com

Liaison for employers who want to hire people with disabilities, job seekers with disabilities and employment service providers that provide job placement and training for job seekers with disabilities

Getting Hired

www.gettinghired.com

One More Way

www.onemoreway.org

Ability Jobs

www.abilityjobs.com

Workplace Diversity

www.workplacediversity.com

Field & Sector-Specific Sites

Associations

ASAE- American Society of Association Executives

<http://www.asaecenter.org>

Aging & Older Job Seekers

<http://www.seniorserviceamerica.org/our-programs/the-senior-community-service-employment-program/>

www.retirementjobs.com

www.workforce50.com

www.proaging.com

Also see Jewish Council on Aging under “Jewish Agency Networks”

Accounting & Finance

www.careerbank.com

www.aafa.com [American Assn of Finance & Accounting]

www.cfonet.com

www.cpanet.com

www.accountingnet.com

Capitol Hill

<http://corporate.cq.com/wmspage.cfm?parm1=57>

www.opajobs.com (subscription required for all job listings)

<http://www.clotureclub.com/jobs>

<http://jobs.politicalwire.com/a/jobs/find-jobs>

<http://groups.google.com/group/BlackBeltway>

<http://groups.google.com/group/capitol-hill-job-list-by-mr-baker>

<http://groups.google.com/group/internship-list-by-mr-baker>

<http://www.demcoms.net> (some congressional offices also maintain their own list)

<http://www.hillzoo.com/>

<http://www.bradtraverse.com/> [Capital Hill links]

Christian Jobs:

<http://www.christianjobs.com/>

Communications (Journalism/New Media/Marketing/Advertising/Public Affairs)

<http://www.washingtonpost.com/wl/jobs/TwitterAccounts> (includes PR & Marketing)

<http://www.journalismjobs.com>

<http://www.mediabistro.com/joblistings> (includes networking development programs)

http://jobs.prsa.org/c/search.cfm?site_id=2170 (includes networking development programs)

<http://www.demcoms.net> (includes networking development programs)

<http://pac.org/jobs> (includes networking development programs)
<http://www.capitolcommunicator.com/Careers.aspx> (includes networking development programs)
http://www.smpsd.org/job_bank.html (includes networking development programs)
<http://jobs.techcocktail.com> (includes networking development programs)

Community Organizations

<http://www.iworksmc.org/vocational-services/> (Interfaith Works Vocational Services)

DC General Interest

<http://www.washingtonpost.com/wl/jobs/TwitterAccounts>
<http://www.washingtonpost.com/wl/jobs/home>
<http://www.dcjobs.com>
<http://dc.localhires.com/job-fairs>

Education

Montgomery College Workforce Development & Continuing Education
240-567-5188; www.montgomerycollege.edu/wdce
www.educationjobs.com
<http://chronicle.com/section/Jobs/61> [Chronicle of Higher Education]
<http://www.higheredjobs.com>
<http://hr.georgetown.edu>
<http://www.fcps.edu/DHR> (Fairfax County Public Schools)
<http://www.teachforamerica.org>
<http://www.gwu.edu/employment/careersatgw>
<http://www.american.edu/careers>

Federal Job Search

Federal Job Results, Corliss Jackson, Pres. & CEO
<http://www.federaljobresults.com>
The Federal Resume Guru, Kathryn Troutman, Founder & President
<http://www.resume-place.com/kathryn-k-troutman>
www.federaljobs.net
www.fedworld.gov [Dept. of Commerce]
<http://www.usajobs.gov>
<http://www.avuecentral.com>
<http://www.govloop.com/> [created in 2008 by federal employee; grown to over 30,000 government innovators across the world]
Partnership for Public Service
<http://www.ourpublicservice.org/OPS/pressroom/pipeline.shtml>
Tip: When searching for jobs, use “direct hire” as search words to find jobs that don’t have to go through regular hiring process.
US House of Representatives- Current Vacancies
<http://www.house.gov/vacancies/vacancieslist.aspx>

U.S. Department of Labor

<http://myskillsmyfuture.org/> Provides ideas on jobs where to find jobs and transfer skills. Searchable by zip code and by job title.

Foreign Service –U.S. State Department

Useful bibliography from their Career Transition Center:

<http://www.state.gov/documents/organization/169658.pdf>

General Job Boards

www.craigslist.org

www.Monster.com

www.Careerbuilder.com

www.HotJobs.com

<http://www.indeed.com/>

<http://www.job-hunt.org/index.html>

www.employmentdigest.net

www.careerbuilder.com

<http://www.employmentguide.com/?zmc=jobalert-home>

<http://www.snagajob.com> - Hourly jobs.

<http://www.recareered.com>

<http://www.simplyhired.com>

Green Jobs

<http://www.sustainablebusiness.com/index.cfm/go/greendreamjobs.display/id/3048498>

Health

<http://www.healthcareersnetwork.com/>

Hotel & Hospitality Industry

<http://www.hcareers.com/>

Human Resources

www.HR.Com<<http://www.HR.Com>>

<http://hr.randstadusa.com/> FT and PT HR jobs

<http://www.smythfivenson.com/> Temporary HR Professionals

<http://www.willmott.com/> HR Direct Placement and contracting

www.shrm.org<[http](http://www.shrm.org)> Society for Human Resource Management (SHRM)

<http://www.novashrm.org/> Northern VA SHRM

<http://www.mcshrm.shrm.org>> Montgomery County SHRM-

<http://www.hra-nca.org>> Human Resource Association of the National Capital Area

<http://www.staffingadvisors.com>

http://www.cluffassociates.com/Jobs_in_HR.html

<http://www.humanresources.org> - National Human Resource Association

IT

<http://www.dice.com/>
<http://www.informationtechnologycrossing.com/>
<http://www.techcareers.com/>
www.jobserve.com
<https://www.insightglobal.net> (IT staffing)

International/Development

www.sidw.org (Board members represent exc. list of intl consulting firms in area)
<http://www.jobsabroad.com>
www.JobsInHubs.com
www.Devex.com (premier networking & professional development org in metro area)
http://www.fpa.org/jobs_contact2423/jobs_contact.htm
<http://www.yfpf.org/content/job>
<http://unjobs.org/>
<http://www.devnetjobs.org/>
<http://us.oneworld.net/jobs>
<http://www.dev-zone.org/jobs/>
<http://www.eldis.org/news/jobs.htm>
<https://www.pae-react.com>
<http://www.intljobs.org>
<http://www.usaid.gov/careers/nepanno2.html>

International Education

www.nafsa.org (see their Job Registry)

Jewish Agency Networks

Jewish Social Service Agency

www.jssa.org

Jewish Council on Aging

<http://www.accessjca.org/article.php?id=89>

Jewish Federation of Greater Washington

Career Center

<http://www.shalomdc.org/Section.aspx?id=22>

Jewish Communal Service Association of North America

<http://www.jcsana.org/articlenav.php?id=39> [career resources page]

Other Jewish Networks

<http://jobassist.org/resources>

www.jewishcareers.com [multifaceted site with both jobs & career resource information]

www.jewishjobnetwork.com

Legal/Lobbying/Consulting

<http://www.lawjobs.com>

<http://www.lobbyingjobs.com>

http://www.ycdc.org/DC_Metro_Jobs (includes networking development programs)

Non-Profit/Trade Associations

<http://www.asaecenter.org/yourcareer/careerhq.cfm?>

www.ynpndc.org (includes networking development programs)

<http://asi.careerhq.org>

<http://jobs.change.gov>

<http://www.rcjobs.com>

<http://finance.groups.yahoo.com/group/pcdc> (Progressive Communicators of DC)

<http://nptimes.com>

www.blueavocado.org <https://jobs->

staffingadvisorsmd.icims.com/jobs/search?ss=1&searchLocation=&searchCategorywww.nonprofitJOBMARKET.org

Political/Advocacy/Policy/Campaign/ Jobs

www.democraticgain.org

<http://www.rcjobs.com>

<https://jobbank.emilyslist.org>

<http://thehill.com/resources/classifieds/employer>

www.PolicyJobs.net

www.opajobs.com (subscription required for all job listings)

<http://jobs.politicalwire.com/a/jobs/find-jobs>

<http://www.progressiveexchange.org/group.htm?igid=3>

http://jobs.politico.com/home/index.cfm?site_id=8599

Sales & Marketing

www.marketingpower.com [American Marketing assn.]

www.amarketingjobs.com

www.salesjobs.com

<http://sales.theladders.com>

Think Tanks, Public Policy & International Relations

<http://dc.linktank.com/> (see jobs link on homepage)

<http://www.jobwonk.com/a/jbb/find-jobs>

Veterans

<http://vetjobs.com/>

Wounded Warriors Project - Employment Listing

<http://wwpcoolcareers.silkroad.com/wwpcareers/EmploymentListings.html>